

THE UNIVERSITY OF BRITISH COLUMBIA
DEPARTMENT OF EARTH, OCEAN and ATMOSPHERIC SCIENCES

EOAS/ESB LOCAL SAFETY TEAM
MEETING MINUTES

Tuesday, July 8th, 2021

Zoom Room

10:45am – 11:30am

Present: Raymond Andersen (Chair), Tim Morgan, Brian Hunt, Bethany Ladd, Matthijs Smit, Kimberly Tietjen (Secretary)

Regrets: Anne-Martine Doucet (Graduate Student Representative), Peggy Ng (Statistics), Rozalia Mate (PIMS) , Kate Blackburn (Dean’s Office), Kevin Lin (Data Science)

Action Items:

- **Meeting called to order:** 10:45 AM

Adoption of previous Safety Committee Meeting Minutes:

Approved: N/A

1. NEW BUSINESS:

- Workload for Summer 2021: Fieldwork Safety Plans
 - Committee Review Assignments → Kimberly assigns the “primary reviewer” based on the rotation and specialization. Once it has been reviewed and approved by the committee, let Kimberly and/or Hazel know, and we will move it to the For Head’s Approval folder. From there it is handled by Hazel and Philippe if further information is needed.
 - Duties → The LST mandate document will be reviewed at the September meeting. Currently only those members of the committee who are familiar with fieldwork and safety procedures for fieldwork participate in the reviews.
 - Peer Review System → The Committee is in agreement that It is a good idea, and we will have the opportunity to pitch it at the September department meeting per Philippe’s note. This could be a way to instill a safety culture. BL and BH added It would be a good idea to get grad students and post-docs involved, as well as to ask for volunteers. For now, best to informally ask another committee member if you are unsure of something.
 - RA will ask Philippe to request that everybody provide more turnaround time for safety approvals.
- Workload for Fall 2021
 - Lab Inspections
 - TM advised that historically the lab inspections are done in October/November by Rich Friedman and Mike Leblanc. Last year Ross McCulloch was trained for the ESB inspections. MS recommended approaching Corey Wall for the EOS-Main inspections.
 - Office Inspections
 - TM advised that in EOAS we provide a checklist for each office occupant to complete themselves and submit to the LST. The other departments complete their own assessments and also provide the results to the committee.
 - Fire Drill
 - TM advised that the fire drill needs to be completed before the end of December 2021. This is

usually done in summer to be the least disruptive, but that may need to change due to COVID and the return to campus.

➤ Regular Meeting Time

- It was determined that the current schedule (2nd Tuesday of each month at 9am) will be kept. It may need to change in the Winter term.

Meeting Adjourned: 11:30am

Next Safety Team Meeting – To be determined.